



Permit #

SIGN PERMIT CITY OF JEFFERSON CITY

THE FOLLOWING ITEMS ARE REQUIRED WHEN MAKING A REQUEST FOR A SIGN PERMIT.

- (1). A completed copy of the Application form.
- (2). One complete set of drawings showing the footings for the sign pole(s) and elevations showing size and heights of proposed sign per sign ordinance. All drawing shall be of sufficient clarity and detail to indicate the nature and character of the work. The building inspector may require details, computations, stress diagrams, and other data necessary to describe the installation of the sign. All drawings, specifications and accompany data required by the building inspector are to be prepared by an architect or engineer shall be affixed with their official seal.
- (3). A site plan shall be drawn showing proposed location of sign and setback requirements per sign ordinance.
- (4). Permit fee for all sign permits shall be \$200.00

Date	<input type="text"/>	Sign Owners Name	<input type="text"/>
Applicants Name	<input type="text"/>	Address Of Sign	<input type="text"/> <input type="text"/>
Applicants Address	<input type="text"/> <input type="text"/>	Sign Owners Address	<input type="text"/> <input type="text"/>
Applicants Phone #	<input type="text"/>	Owner Phone #	<input type="text"/>
Application Received By	<input type="text"/>	Check #	<input type="text"/>
Application Approved By	<input type="text"/>	Credit Card	<input type="text"/>

SIGN REGULATIONS:

Ordinance 95-13
Ordinance 2001-02
Ordinance 2003-19

Section 494.0 Jefferson City Zoning Ordinance:

- (A). Sign Height Requirements: No sign shall exceed thirty-five (35) feet in height.
- (B). Each business may have two signs consisting of a ground sign and a wall sign.
No business may have two of the same type.
- (C). The maximum ground sign permitted is one hundred and fifty (150) square feet. The maximum wall sign is ten (10) percent of the front facade as measured from the height of the front of the building (not including the roof) by the length of the front of the building. The front facade sign may be located on the front of the building wall and its' square footage allowances may not be used on any other wall of the building (sides and rear). On buildings located on corner lots, an additional five (5) percent side facade sign will be allowed on the side facing the second street. This allocation must be used on the side facing the second street and cannot be used on any other side or rear of the building. Buildings which are not located on corner lots may not have the additional five (5) percent facade sign.
- (D). No ground sign shall come closer than five (5) feet from the property line as measured from the end of the sign face to the property line.
- (E). Signs may be illuminated from within or from exterior lighting. The exterior lighting shall not project beyond the face of the sign.
- (F). The bottom coping of a pylon sign shall be nine (9) feet as measured from the ground to the bottom of the sign frame.
- (G). Entry and exit signs are permitted and shall not exceed nine (9) square feet or three feet by three feet. These signs shall be no closer than one (1) foot from the property line and the bottom coping of these signs shall be within one (1) foot of the ground. No advertising shall be allowed on the entry or exit signs. These signs shall not block the line of sight of drives of vehicles which are entering or exiting the property which the signs serve.